

## Self-Gov - Public Works Contractors Lic Contractor Licensing

### Description:

The Public Works Contractors License Board licenses all contractors doing public works construction. Effective July 1, 1998, the Board also licenses construction managers.

### Major Functions and Targeted Performance Standard(s) for Each Function:

1. License contractors wanting to do public works construction.
  - A. License approximately 35-50 new contractors each month.

Actual Results			
1996	1997	1998	1999
365	366	372	358
Projected Results			
2000	2001	2002	2003
365	370	375	375

- B. Renew approximately 300 licenses each month.

Actual Results			
1996	1997	1998	1999
2,438	2,686	2,606	2,622
Projected Results			
2000	2001	2002	2003
2,650	2,675	2,700	2,710

- C. Board meets once a month to take action on all originals, upgrades, and changes in types or categories.

Actual Results			
1996	1997	1998	1999
365	366	372	559
Projected Results			
2000	2001	2002	2003
570	585	595	600

- D. Provide directory of all licensees to all public entities.

Actual Results			
1996	1997	1998	1999
892	1,900	2,100	1,400
Projected Results			
2000	2001	2002	2003
1,500	1,250	1,200	1,200

2. License all construction managers wanting to do construction management in public works sector.
  - A. License application packet was developed for construction managers.

Actual Results			
1996	1997	1998	1999
			47
Projected Results			
2000	2001	2002	2003
35	40	45	50

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- B. Board meets once a month to act on new construction manager applications.

Actual Results			
1996	1997	1998	1999
		1	46
Projected Results			
2000	2001	2002	2003
35	40	45	50

- C. Develop written examination to be administered to construction managers.

Actual Results			
1996	1997	1998	1999
			21
Projected Results			
2000	2001	2002	2003
25	30	35	38

- D. License 50 construction managers during the first year.

Actual Results			
1996	1997	1998	1999
		1	46
Projected Results			
2000	2001	2002	2003
35	40	45	50

3. Monitor unlicensed contractor activity. Keep cities, counties, and school districts apprised of licensing law and construction manager law along with any other changes.

- A. Check out all complaints getting both sides of issue.

Actual Results			
1996	1997	1998	1999
23	14	10	17
Projected Results			
2000	2001	2002	2003
20	22	25	28

- B. Take appropriate action as indicated by statute and rules.

Actual Results			
1996	1997	1998	1999
23	14	16	17
Projected Results			
2000	2001	2002	2003
20	22	25	28

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C. Present complaints to Board for proper disciplinary action. (complaints/field trips taken)

Actual Results			
1996	1997	1998	1999
23/8	14/9	10/10	17/8
Projected Results			
2000	2001	2002	2003
20/10	22/10	25/12	30/15

### Program Results and Effect:

The Board approves an average 50 new contractor license applications each month. There are about 300 contractors that renew each month. Applications are processed daily in a timely manner. Licenses are issued to all those approved by the Board. Those denied a license are notified by certified mail.

Board reviews construction manager applications and decides whether to approve or disapprove them. A Certificate of Authority is issued upon request after individual has been issued a construction manager license. On July 1, 1999, all construction manager applicants have to pass a written examination.

All complaints that are received are checked out and appropriate action is taken.

The Board seeks voluntary compliance with licensing law.

The Board notifies public officials when contractor is unlicensed and that they have to use a licensed contractor.

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